



GOVERNMENT OF WEST BENGAL
Department of Health & Family Welfare
OFFICE OF THE MEDICAL SUPERINTENDENT CUM VICE PRINCIPAL
Malda Medical College & Hospital, English Bazar, Malda
E-mail: msvpmldmch@gmail.com

NIT NO: MSVP/e-NIT/01/MLDMCH-2026-2027 (2nd Call)

Dated: 19/05/2026

NOTICE INVITING E-TENDER

**DISPOSAL OF CONDEMNED GOODS LYING AT MALDA MEDICAL COLLEGE & HOSPITAL,
MALDA UNDER DEPARTMENT OF HEALTH & FAMILY WELFARE, GOVT. OF WEST BENGAL.**

The MSVP, Malda Medical College & Hospital, Malda, invites online bids from eligible and qualified bidders for disposal of condemned and unserviceable goods of Malda Medical College & Hospital, Malda on **"AS IS WHERE IS BASIS"** on behalf of the Department of Health & Family Welfare, Government of West Bengal.

Intending bidders may download the tender documents from the Government of West Bengal e-tender portal at **www.wbtenders.gov.in**. Submission of bids shall be made only through the aforesaid portal.

Non-statutory documents, Bid-A, and Bid-B are to be submitted concurrently online.

**Medical Superintendent Cum Vice Principal
Malda Medical College & Hospital, Malda**

NIT NO: MSVP/e-NIT/01/MLDMCH-2026-2027(2nd Call)

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Copy forwarded kind information & necessary action please to the: -

1. DME, Govt. of West Bengal, Dept. H&FW, Swasthya Bhawan, Saltlake, Sector-V, Kolkata-91.
2. DHS, Govt. of West Bengal, Dept. H&FW, Swasthya Bhawan, Saltlake, Sector-V, Kolkata-91.
3. Principal, Malda Medical College.
4. District Magistrate, Malda
5. Superintendent of Police, Malda.
6. Addl. District Magistrate (Health), Malda.
7. Addl. Medical Superintendent, Malda MC&H.
8. Deputy Superintendent (N/M), Malda MC&H.
9. Accounts Officer, Malda MC&H.
10. Nursing Superintendent, Malda MC&H.
11. All Assistant Superintendents (NM), Malda MC&H.
12. DIO NIC, with request to upload the same in the district website.
13. The In-Charge, IT Cell, Dept. H&FW, Swasthya Bhawan, Saltlake, Sector-V, Kolkata-91 with request to upload the same in the department's website.

**Medical Superintendent Cum Vice Principal
Malda Medical College & Hospital, Malda**

19/05/26

MSVP

TABLE OF IMPORTANT DATES

Sl. No.	Particulars	Date & Time
1	Date of uploading of N.I.T. Documents (online) / Date of Issue / Published on	24.06.2026 at 06:00 pm
2	Online documents download start date	24.06.2026 at 06:00 pm
3	Date of Pre Bid Meeting with the intending Tenderers in the Conference Hall, Ground Floor, Academy Building, Malda MCH	30.06.2026 at 12:00 pm
4	Online Bid submission start date	02.07.2026 at 10 A.M
5	Bid submission closing (On line)	22.07.2026 at 06 P.M
6	Last date of submission	22.07.2026 at 06 P.M
7	Opening of Technical Proposals-On line	25.07.2026 at 10 A.M
8	Uploading list for Technically Qualified Bidders-On line	To be uploaded in the website.
9	Opening of Financial Bid – On line	To be notified later.

Medical Superintendent Cum Vice Principal
Malda Medical College & Hospital, Malda.

Am 10/6/26
M.S.V.P.
MALDA MEDICAL COLLEGE & HOSPITAL

Section-I: GENERAL INSTRUCTIONS TO THE BIDDERS (GIT)

GENERAL TERMS & CONDITIONS FOR DISPOSAL OF CONDEMNED GOODS

Interested and eligible bidders for purchasing the condemned unserviceable goods as mentioned in Annexure-A, Annexure-B, Annexure-C, and Annexure-D may submit their highest bids in the BOQ.

WHO CAN BID

The bidder should possess the following valid documents:

i) Trade License, Professional Tax & Income Tax Return:

The bidder should possess a valid Trade License issued by the competent authority for similar type of work, along with valid Professional Tax Registration Certificate and Income Tax Return/clearance documents.

ii) PAN Number:

The bidder should have a valid PAN (Permanent Account Number) issued by the Income Tax Department, Government of India.

iii) Goods & Services Tax (GST):

The bidder should possess a valid GST Identification Number (GSTIN) in India.

iv) Annual Turnover:

The annual turnover of the bidder during the last financial year should not be less than Rs. 20.00 (Twenty) Lakhs.

EARNEST MONEY DEPOSIT (EMD)

DESCRIPTIONS	AMOUNT OF EMD IN RUPEES
EMD for LOT-1(Annexure-A)	Rs.20000

The amount of Earnest Money Deposit (EMD), as specified above, shall be deposited through online mode in accordance with the guidelines laid down in Finance Department, Government of West Bengal Memorandum No. 3975-F(Y) dated 28.07.2017 and subsequent orders issued in this regard. Details are available at www.wbfinance.gov.in.

The EMD deposited online by unsuccessful tenderers shall be refunded as per the norms laid down in Memorandum No. 3975-F(Y) dated 28.07.2017.

i) Tenders received without EMD, unsigned bids, and conditional bids shall be summarily rejected.

ii) The EMD of unsuccessful tenderers will be refunded in due course. In respect of the successful bidder, the EMD shall be treated as Security Deposit and shall not carry any interest. The Security Deposit/EMD will be refunded after successful completion of the disposal process.

Handwritten signature and date: 10/06/26

PAYMENT SCHEDULE FOR SUCCESSFUL BIDDER

The bidder whose offer is accepted by the Tender Committee shall deposit the accepted bid amount in full through TR Challan under the Head of Account: "0210-Medical & Public Health-01-Urban Health Services-800-Other Receipts-06-Collection from Other Sources-27-Other Receipts" in the State Budget within 07 (seven) working days from the date of receipt of the intimation regarding acceptance of the bid from the MSVP, Malda Medical College & Hospital, under their own arrangement.

ii) In case the successful bidder fails to deposit the requisite amount, as mentioned in Para 4(i), within the stipulated period of 07 (seven) working days, the EMD shall be forfeited without any further reference, and the offer shall be treated as cancelled.

5. **INSPECTION:** Officer to be contacted for inspection during office hours in working days

Descriptions	Name of the officers	Office address	Email
LOT-1	DR. PRASENJIT KUMAR BAR	Malda Medical College & Hospital, Malda	pkbar41@gmail.com

Bidders are required to submit the following documents:

A. Non-Statutory Documents – under "My Space"

(Each sub-category item shall be uploaded online in a single multi-page PDF file.)

B. Following Covers:

a. **BID-A (Technical Bid)** – to be uploaded in a single multi-page PDF file.

b. **BID-B (BOQ) – Financial Bid.**

Documents uploaded under "My Space" and BID-A shall constitute the Technical Bid, while BID-B (BOQ) shall constitute the Financial Bid. Each scanned document shall contain an index page indicating the names of the enclosed documents along with the corresponding page numbers.

Details of Documents to be Submitted under "My Space" and Different Covers

(a) Documents to be Submitted under "My Space"

Non-Statutory Documents to be Submitted under "My Documents"

Bidders shall upload scanned copies of the following documents under the specific sub-categories provided in "My Space":

Sl. No	Activity	Yes / No / NA	Page no in the bid
1	PAN Card of the Bidder/Firm/Company		
2	15-digit Goods and Services Tax Identification Number (GSTIN)		
3	Valid License issued by Government/Statutory Authority, as applicable, or Registration Certificate from the Registrar of Companies (ROC), if applicable		
4	Income Tax Returns submitted for the last three financial years		
5	GST Returns of the last quarter		
6	Performance Certificate/Credential Certificate		
7	Profit & Loss Account and Balance Sheet for the last three financial years		
8	Tender Form (Annexure-I) duly filled in and signed on Non-Judicial Stamp Paper		

Statutory Documents

a) BID-A (Technical Bid)

(Should be uploaded in a single multi-page PDF file)

1. EMD – Scanned copy of the instrument/receipt through which the EMD has been submitted.
2. Declaration by the bidder on the official letterhead stating that:

“We agree to submit a copy of the Tender Documents along with all amendments and addenda thereto, duly initialed on each page and affixed with our official seal/rubber stamp, as a token of acceptance of the same.”

Non-statutory documents uploaded under “My Space” along with BID-A shall constitute the Technical Bid.

b) BID-B [Bill of Quantity (BOQ)]

BOQ shall contain the financial quotations in respect of each lot as mentioned in Form-3 and detailed in Annexure-A (Lot-1).

The financial rate for each individual lot shall be quoted exclusive of Goods & Services Tax (GST).

- i) The H1 bidder shall deposit the applicable GST through the Reverse Charge Mechanism (RCM) in accordance with the provisions of the GST Act, 2017 and related Government orders/notifications.
- ii) H1 shall be determined on the basis of the final quoted price only, excluding GST and other taxes.

Note:

- Any wrong or misleading information provided by the tenderer during submission of bids may lead to summary rejection/cancellation of the bid, blacklisting in SHQ/SHTO for a minimum period of 5 (five) years, and forfeiture of EMD.
- Each scanned document should contain an index page indicating the names of the enclosed documents along with the corresponding page numbers.
- The Earnest Money Deposit (EMD) will be refunded after finalization of the tender and/or successful completion of the lifting/disposal process of the condemned materials.

M.S.V.P.
RAJDA MEDICAL COLLEGE & HOSPITAL

7. EVALUATION AND COMPARISON OF BIDS

(A) Technical Evaluation

During the tender evaluation process, the Non-Statutory Documents uploaded under "My Space" and BID-A constituting the Technical Bid will be opened first and evaluated. The determination of the technical qualification status of a bidder will be based on the following:

- i) Scrutiny of Form-I (NIT Acceptance Form) duly notarized.
- ii) Undertaking regarding blacklisting in Form-II.
- iii) Scrutiny of documentary evidence as per Form-II (Check List).

A bidder shall be considered technically qualified upon compliance with the above requirements.

(B) Financial Evaluation

Financial Bids (BID-B) of only the technically qualified bidders shall be opened for evaluation.

The decision of the MSVP Authority shall be final and binding in this matter.

(C) Responsiveness of Bids

The determination of the responsiveness of a bid by the MSVP shall be based on the contents of the bid itself.

(D) Opening of Financial Bids

The financial bids of only those bidders who qualify in the technical evaluation shall be opened.

(E) MSVP's Right to Accept or Reject Bids

The MSVP reserves the right to accept or reject any bid and to annul the bidding process and reject all bids at any time prior to award of contract, without thereby incurring any liability to the tenderers.

(F) Period of Validity of Bid

The Medical Superintendent-cum-Vice Principal (MSVP), Malda Medical College & Hospital, Malda, invites tenders from eligible and qualified bidders. The validity of the tender shall remain valid for a period of 1 (one) year from the date of notification of award of the contract.

(G) Financial Bid and Terms for Lifting of Condemned Goods

Financial bids of the technically qualified bidders shall be opened. Award of contract shall be based solely on the rates quoted in the Financial Bid.

The successful bidder shall be responsible for lifting all condemned goods at their own cost and arrangement. The MSVP, Malda Medical College & Hospital, shall not be responsible for providing labourers, cranes, tools, machinery, or bearing any related expenses.

ii) In case the successful bidder fails to lift the condemned goods within 15 (fifteen) working days after deposit of the full sale value, the bidder shall be liable to pay ground rent at the rate of Rs. 1,000/- (Rupees One Thousand only) per day for each lot for a further period of up to 15 days. Thereafter, the amount deposited with the MSVP, Malda Medical College & Hospital, shall be forfeited without any further notice, and the acceptance of the offer shall be treated as cancelled.

iii) In case GST or any other taxes become applicable at any stage, the same shall be borne and paid by the tenderer. The rates quoted shall be inclusive of such taxes, and under no circumstances shall GST or any other tax be deducted from the offered amount.

iv) The person authorized by the bidder for taking delivery of the condemned goods shall produce valid identity proof along with the official authorization letter bearing the seal of the bidder/firm.

8. OTHER TERMS & CONDITIONS

a. The tenderer shall bid for the entire lot as a single unit price and shall not quote rates for individual items within a lot.

b. Bidders shall quote rates in both figures and words in the BOQ. In case of any discrepancy between the rates quoted in figures and words, the higher of the two shall be considered.

c. Validity of Rates:

The quotations submitted shall remain valid for a period of 120 (one hundred twenty) days from the date of opening of the bids.

d. The condemned goods shall be disposed of on an "AS IS WHERE IS BASIS", "NO COMPLAINT BASIS", and "CAVEAT EMPTOR BASIS" only. No guarantee regarding quality, quantity, condition, or serviceability shall be provided by this Department.

e. Once submitted, the tender cannot be withdrawn or modified. Any money deposited, including EMD, shall be liable to forfeiture.

f. The MSVP, Malda Medical College & Hospital, reserves the right to withdraw any material from sale at any stage without assigning any reason thereof.

g. The MSVP, Malda Medical College & Hospital, reserves the right to disqualify any bidder at any stage without assigning any reason thereof.

h. The MSVP, Malda Medical College & Hospital, shall not be bound to assign any reason for non-acceptance or cancellation of the auction/tender.

i. The address provided by the bidder in the tender shall be treated as the official correspondence address. Any communication sent to that address shall be deemed to have been duly delivered. No claim shall be entertained in respect of forfeiture of deposited amounts if correspondence is returned undelivered.

The condemned goods shall be allowed to be lifted between 11:00 A.M. and 3:30 P.M. on any working day within the stipulated period, with prior intimation. No picking, choosing, or sorting of materials shall be permitted within the premises. The entire lot must be lifted at one time, and a receipt thereof shall be submitted before taking delivery.

k. The tenderer shall submit self-attested photocopies of valid Trade License, GST Registration Certificate, PAN Card, and Professional Tax Registration/Clearance Certificate along with the tender documents, failing which the tender shall be liable to rejection.

l. It shall be deemed that the bidder has carefully read, understood, and accepted all the terms and conditions of the auction/tender, including any amendments issued from time to time. No complaint or objection shall be entertained by Malda Medical College & Hospital after opening or acceptance of the bid.

9. UNDERTAKING REGARDING BLACKLISTING

a. The bidder should not have been blacklisted by any Central Government, State Government, or Public Sector Undertaking for the auctioned item(s) and/or any other item. An undertaking to this effect shall be submitted by the bidder in the form of an Affidavit (Annexure-I), failing which the bid shall be summarily rejected.

b. If the selected firm is found to have been blacklisted by any Central Government, State Government, or Public Sector Undertaking (for the auctioned item or any other item) at any stage of the auction/tender process, the acceptance of the bid shall stand cancelled and the contract shall be terminated immediately without any prior notice to the concerned bidder.

c. In the event mentioned in Clause 9(b), the EMD shall be forfeited. The decision of the MSVP, Malda Medical College & Hospital, in this regard shall be final and binding.

10. INSOLVENCY / CRIMINAL ACTIVITIES

In case of a partnership firm/company/other entity:

a. None of the partners/proprietors/directors shall be insolvent, bankrupt, under receivership, or undergoing winding-up proceedings. Their business activities should not have been suspended nor subjected to any legal proceedings by any Court or Judicial Authority.

b. None of the partners/proprietors/directors should have been convicted of any criminal offence related to professional conduct or for making false statements or misrepresentation regarding qualifications or credentials.

c. Any breach of performance of the contract by any partner shall be binding upon the firm/entity as a whole.

d. The term "bidder" shall include the prime bidder, and all clauses applicable to the bidder shall also apply to the prime bidder.

11. UNDERTAKING REGARDING ACCEPTANCE OF TERMS & CONDITIONS

The bidders shall submit an undertaking regarding acceptance of all the Terms & Conditions of the NIT in the prescribed format as per Annexure-I.

DOSSIER OF TENDERER FOR SALE OF CONDEMNED & UNSERVICEABLE GOODS

(To be submitted on the official letterhead of the bidder/firm/company)

1. Name of the Firm/Company:
2. Address:
3. Permanent Account Number (PAN):
4. GST Registration Number (GSTIN):
5. Whether current Income Tax / Sales Tax / Professional Tax Clearance Certificates are enclosed:

Yes / No

6. Valid Trade License issued by the Competent Authority:

Trade License No.:

Issued By:

Type of License:

7. Annual Turnover:

8. Details of Contact Person:

Name:

Mobile No.:

Email ID:

9. Details of Earnest Money Deposit (EMD):

Amount:

Transaction / Reference No.:

Date:

Bank / Payment Mode:

Place:

Date:

Signature of the Bidder
(With Office Seal)

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M. S. V. P.

M. S. V. P. MEDICAL COLLEGE & HOSPITAL

FORM - I
DECLARATION

(To be executed on a Rs. 10/- Non-Judicial Stamp Paper and duly notarized)

Date: _____

To
The MSVP
Malda Medical College & Hospital
Malda - 732101

Sir,

1. I/We hereby declare that I/We have carefully read and fully understood the entire Terms & Conditions of the contract. I/We unconditionally agree to conform to and be bound by the said Terms & Conditions and agree to participate in the auction/tender process.
2. I/We declare that the Earnest Money Deposit (EMD) and/or any other deposit towards the contract has been made by me/us against my/our bid, and that the particulars of remittance furnished by me/us in the bid form are true and correct.
3. I/We further declare that the information furnished by me/us in the bid documents is true and correct to the best of my/our knowledge and belief. I/We understand and agree that if any statement/information furnished by me/us is found to be false, incorrect, or misleading, the bid submitted by me/us shall be liable to cancellation, and in such event, the Earnest Money Deposit paid by me/us shall be liable to forfeiture. The authority shall also be at liberty to annul the offer made by me/us at any stage.
4. I/We further agree that after acceptance of my/our offer, if I/We fail to comply with or act upon the Terms & Conditions of the contract, or fail to complete the transaction within the stipulated time for any reason whatsoever, and/or fail to fulfill any or all conditions of the bid and offer letter, the Earnest Money Deposit and any other amount deposited by me/us shall be liable to forfeiture.
5. I/We understand that in the event the successful bidder fails to comply with the Terms & Conditions of the contract and the authority, at its sole discretion, offers the contract to me/us at my/our highest offered bid, then I/We shall be unconditionally bound to comply with all Terms & Conditions of the contract. In the event of failure on my/our part to comply with the same, I/We agree that the authority shall be entitled to forfeit the Security Deposit/EMD deposited by me/us. I/We further understand that the Security Deposit shall be retained by the authority and refunded only after successful completion of the contract.
6. I/We agree that the decision taken by the authority in all respects shall be final and binding upon me/us.
7. I/We also undertake to abide by any additional conditions, amendments, corrections, additions, or deletions announced during the auction/tender process in respect of the items offered for sale.

Name: _____

Address: _____

Mobile No.: _____

E-mail ID: _____

Signature of the Bidder
(With Office Seal)

M. S. V. P.

M.S.V.P.
MALDA MEDICAL COLLEGE & HOSPITAL

UNDERTAKING REGARDING BLACKLISTING

[To be executed on a Rs. 10/- Non-Judicial Stamp Paper and duly notarized]

I/We, _____, Contractor/Partner/Sole Proprietor (strike out whichever is not applicable) of the firm/company M/s _____, do hereby declare and solemnly affirm that the said individual/firm/company has not been blacklisted by the Central Government, any State Government, or any Public Sector Undertaking.

I/We further declare that no partner, proprietor, director, or shareholder of the aforesaid firm/company, who has been blacklisted by the Central Government or any State Government, is directly or indirectly associated with or has any subsisting interest in the business of my/our firm/company.

Deponent _____

Address _____

I/We do hereby solemnly declare and affirm that the statements made above are true and correct to the best of my/our knowledge and belief. No part thereof is false, and nothing material has been concealed therefrom.

Dated: _____

Deponent: _____

Am 10/12/20
M.S.V.P.
MALDA MEDICAL COLLEGE & HOSPITAL

[Signature]

FORM – II: CHECK LIST

(Please fill in and submit along with the Bid)

Note 1: It is essential that all documents uploaded/submitted are arranged in the same sequence as mentioned in this Check List. All documents should be properly flagged/indexed for easy identification.

Note 2: If any document is written in a language other than English, an authenticated English translation of the same shall also be submitted.

Note 3: All documents mentioned below are mandatory for qualification in the Technical Evaluation.

Note 4: After opening of the Technical Bids, if it is found that any document required to be submitted with the bid is missing, the MSVP reserves the right, at its sole discretion, to allow submission of such document within a specified time limit.

Non statutory documents to be submitted under My Document

Sl No	Activity	Yes/No /NA	Page No in Bid	Remark
1	PAN Card of the Bidder/Firm/Company			
2	15-digit Goods and Services Tax Identification Number (GSTIN)			
3	Valid License issued by Government/Statutory Authority, as applicable, or Registration Certificate from the Registrar of Companies (ROC), if applicable			
4	Income Tax Returns submitted for the last three financial years			
5	GST Returns of the last quarter			
6	Profit & Loss Account and Balance Sheet for the last three financial years			
7	Tender Form (Form-I) executed on Non-Judicial Stamp Paper			

BID - A

Sl No	Activity	Yes/No /NA	Page No in Bid	Remark
1	EMD (Scanned copy of the instrument/receipt through which EMD has been submitted)			
2	Undertaking Regarding Blacklisting – Form-II			
3	Credential / Performance Certificate			

Annexure –A(Lot-1): Catalogue of Items to be Disposed

(Part-A: List of items to be sold as per weight)

Item No.	Particulars of Goods	Space/Location of Goods	Quantity/ Weight (approx.)	Minimum Rates in Rs. (Both in figure and words)
1.	Metal Scrap, Broken/Rusted/Unserviceable/Non-Repairable & Discarded Iron Cots, Bedside Tables, Lockers, Almirahs, other Iron/Metal Furniture, Machine Parts, Surgical Instruments, Utensils, etc.	Wards, Roof, and inside all wards within the Hospital Premises	x	Rs. 45/- (Rupees Forty-Five only) per Kg.
2.	Glass & Polymer Container Scrap (Broken Glass, Polymer Materials, Broken Jar Containers, etc.)	Wards, Roof, and inside all wards within the Hospital Premises	x	Rs. 40/- (Rupees Forty only) per Kg.
3.	Empty Containers & Jars	Wards, Roof, and inside all wards within the Hospital Premises	x	Rs. 15/- (Rupees Fifteen only) per Kg.

NB: Rate to be quoted including all charges.

Date: ____/____/2026
Place: _____

Signature of the Bidder with Designation
Company Seal

Handwritten signature in green ink
M.S.V.P.
MALDA MEDICAL COLLEGE & HOSPITAL

Form 8: Statement of Breakup of Duties and Taxes (BOQ)

Sl. No.	BOQ	Description of Work/Item(s)	Total price excluding of Taxes, GST etc.
1	Lot-1 (Annexure-A)	Condemned Goods at Malda MCH	

Note:

- The financial rate for each individual lot shall be quoted exclusive of Goods & Services Tax (GST).
- The H1 bidder shall deposit the applicable GST through the Reverse Charge Mechanism (RCM) in accordance with the provisions of the GST Act, 2017 and related Government orders/notifications issued from time to time.
- The H1 bidder shall be determined on the basis of the final quoted price only, excluding GST and other applicable taxes.

Handwritten signature in green ink

M.S.V.P.

MALDA MEDICAL COLLEGE & HOSPITAL

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